

CONTENTS DISPOSAL AUTHORIZATION

INSTRUCTIONS FOR USE

(This form is not to be given to customers.)

DISCLAIMER: This product is for general information purposes only and is not a substitute for the advice of an attorney. Non-lawyers should seek the advice of a licensed attorney in all legal matters, including verification of the fitness of this material for your particular purpose. Edward H. Cross is licensed to practice law only in the States of California and Hawaii.

Introduction: The Contents Disposal Authorization is an important part of project documentation. It should be accompanied by proper photo-documentation. It is not a substitute for good verbal communications and agreement with the customer and adjuster about the restoration and salvage of the property.

Execution: Fill in every blank on the form (use “n/a” where the subject matter is truly inapplicable). Consider numbering each item on the list and including the number in each photograph (for example, on a dry erase board). Get the customer’s initials on every page.

Be sure to check the box for “Customer” or “Customer’s Agent” *before* requesting the signature. Do not expect the customer or agent to check one of the boxes. You have a number of options if the customer or agent refuses to sign, based on the circumstances; call Law Offices of Edward H. Cross at (760) 773-4002 to discuss your options.

WE ARE HERE FOR YOU



The Law Offices of Edward H. Cross provides broad-based legal and business consulting services to the cleaning and restoration industry. Please call (760) 773-4002 or email edcross@edcross.com for information about collections, customized contract forms, and litigation.